

NOTICE OF MEETING

CABINET MEMBER FOR COMMUNITIES AND CENTRAL SERVICES

THURSDAY, 16 DECEMBER 2021 AT 2.00 PM

COUNCIL CHAMBER - THE GUILDHALL

Telephone enquiries to James Harris - Senior Local Democracy Officer
Email: 02392 606065

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Information with regard to public access due to Covid precautions

- Attendees will be requested to undertake an asymptomatic/ lateral flow test within 48 hours of the meeting. Around one in three people who are infected with COVID-19 have no symptoms so could be spreading the virus without knowing it. Asymptomatic testing – getting tested when you don't have symptoms - helps protect people most at risk by helping to drive down transmission rates. We strongly encourage you to take up the habit of regular asymptomatic testing to help prevent the spread of coronavirus to your colleagues and residents you work with.
 - We strongly recommend that attendees should be double vaccinated, and if eligible, have received a booster.
 - If symptomatic you must not attend and self-isolate following the stay at home guidance issued by UK Health Security Agency.
 - All attendees are required to wear a face covering while moving around within the Guildhall, and are recommended to continue wearing a face covering in the Council Chamber except when speaking.
 - Although not a requirement attendees are strongly encouraged to keep a social distance and take opportunities to prevent the spread of infection.
 - Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall and are requested to follow the one way system in place.
 - Attendees are encouraged book in to the venue (QR code). An NHS test and trace log will be retained and maintained for 21 days for those that cannot or have not downloaded the app.
 - Those not participating in the meeting and wish to view proceedings are encouraged to do so
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remotely via the livestream link

Membership

Councillor Chris Attwell (Cabinet Member)

Councillor George Fielding
Councillor Lee Mason

Councillor Jeanette Smith

(NB This agenda should be retained for future reference with the minutes of this meeting).

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

AGENDA

1 Apologies for Absence

2 Declarations of Interest

3 Queen's Platinum Jubilee 2022 (Pages 5 - 20)

The purpose of this report is to outline the proposed events programme to mark the Queen's Platinum Jubilee in 2022 and to seek funding to support this programme of events.

Recommendations

To confirm that the outlined programme of events can proceed and that the request of £50,000 funding to support them will be found from a proposed one-off increase to the service 2022/23 budget being considered by the City Council in February 2022.

4 Member Champions Protocol (Pages 21 - 38)

The purpose of this report is to invite the Cabinet Member to consider agreeing changes to the Member Champions Protocol.

Following any changes to the protocol, the Cabinet Member is invited to approve the titles of the individual Member Champion roles, their remit and

appoint members to these positions until their renewal. Renewal would ordinarily take place at the first Cabinet meeting of each municipal year.

Recommended that the Cabinet member:

- (i) Approves the revised Member Champions Protocol at Appendix A of this report;**
- (ii) Approves the Member Champion titles at Appendix B of the report; and**
- (iii) Appoints councillor nominations to the Member Champion positions detailed in Appendix B of the report. These appointments to remain in effect until their renewal, which would ordinarily take place at the first Cabinet meeting of each municipal year.**

5 Future Working Arrangements (Connectivity Project) (Pages 39 - 44)

This report provides an update on the emerging Connectivity Programme that is tasked with delivering projects to support and enable our new ways of working.

RECOMMENDED that:

- (i) the Cabinet Member notes the progress made to date and the upcoming work that will be delivered by the Connectivity Programme; and**
- (ii) Members nominate a group representative(s) to enable cross party and officer engagement on the programme as it progresses.**

6 Monitoring of the Second Quarter 2021/22 Revenue Cash Limits

Report to follow under separate cover.

7 Workforce Profile (Pages 45 - 84)

The purpose of this report to present to the Cabinet Member the workforce profile for 2019 and for 2020 and to outline how this data will be used going forward.

Recommended that the Cabinet member notes the contents of the report and attached workforce profile, the key actions and next steps.

8 Equality, Diversity and Inclusion (Pages 85 - 110)

The purpose of this report is to update the Cabinet Member on progress against the actions set out in the Equality and Diversity Strategy 2019 - 2022

and provide an update on the council's actions in regard to Equality Diversity and Inclusion throughout the Covid 19 response (March 2019 to date). The report also outlines a forward plan of action to further enhance and embed the council's commitment to equalities, evidence compliance with the Public Sector Equality Duty and set out the actions to be taken that will underpin the Council Corporate Plan for Recovery and Renewal.

Recommended that the Cabinet Member notes the contents of this report and endorse the planned activity to enhance and embed the council's commitment to equality, diversity and inclusion.

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort will be made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.

This meeting is webcast (videoed), viewable via the Council's livestream account at <https://livestream.com/accounts/14063785>

8 December 2021